



ASSETS PROTECTION COMPANY
SECURITY AND SAFETY TRAINING CENTER
(A DIVISION OF SAUDI PETRO GAS COMPANY)

“HRD Skills for Shop-Floor Managers”

The aim of the program is to equip the shop-floor managers with necessary HRD skills, to enable them to get the best out of their employees in their respective areas of work.

Objectives:

At the end of the program, the participants will be able to:

- Understand the essence of HRD, its role in performance improvement, the approaches needed and the present challenges at the shop-floor
- Acquire competence in respect of Knowledge, Skill and Attitude to enhance their effectiveness in facilitating HRD at workplace and
- Undertake initiatives to maintain a climate of learning and sustained motivation for ensuring the best human output through HRD.

Course Subjects & Schedule:

<u>Day 1</u>	▪ HRD and its Dimensions	<u>Day 4</u>	▪ Interpersonal and Coaching Skills
<u>Day 2</u>	▪ Managing Performance through HRD		▪ Building Learning Culture in the Shop-floor
<u>Day 3</u>	▪ Training and Development at the Shop-floor ▪ Preparing People for New Technology	<u>Day 5</u>	▪ Sharing of Learning ▪ Final exam

<u>Participants:</u>	▪ Middle and senior level executives from operation/maintenance function
<u>Methodologies:</u>	▪ Lecture, group activities, syndicate work, case studies, group presentations ▪ Evaluation: <ul style="list-style-type: none">• Written Test• Practical: Oral / Viva-voce
<u>Duration:</u>	Five (5) days
<u>Course Location:</u>	Security and Safety Training Center, Dhahran or at Client’s Venue
<u>Course Cost:</u>	S.R. 3562.00 per Participant
<u>Language:</u>	English / Arabic