



ASSETS PROTECTION COMPANY
SECURITY AND SAFETY TRAINING CENTER
(A DIVISION OF SAUDI PETRO GAS COMPANY)

Learning To Manage With Optimum Manpower

The program aims at making the participants learn and develop appropriate plans to manage work effectively in their department with optimum manpower.

Objectives:

At the end of the program, participants will be able to:

- Develop global and organizational perspectives of managing with optimum manpower and understand the newer approaches to manage work effectively,
- Apply the managerial tools and approaches to re-assess the activity levels in the department due to new organizational priorities and reduction in manpower
- Utilize available technology for the organization and use Information Technology (IT) as enabler in managing more effectively,
- Strengthen the learning process to build competence and formulate action plan to prepare for future.

Course Subjects & Schedule:

Day 1	<ul style="list-style-type: none">▪ Managing with Optimum Manpower- Global and Organizational Perspectives	Day 4	<ul style="list-style-type: none">▪ Leveraging through Self-managed Work Teams▪ Learning and Building Competence
Day 2	<ul style="list-style-type: none">▪ Re-assessing Activity Levels	Day 5	<ul style="list-style-type: none">▪ Preparing for Future — Action Plan▪ Final exam
Day 3	<ul style="list-style-type: none">▪ Effective Utilization of Available Technology▪ IT (Information Technology) as Enabler		

<u>Participants:</u>	<ul style="list-style-type: none">▪ Middle and senior level executives from operation/maintenance function
<u>Methodologies:</u>	<ul style="list-style-type: none">▪ Lecture, group activities, syndicate work, case studies, group presentations▪ Evaluation:<ul style="list-style-type: none">• Written Test• Practical: Oral / Viva-voce
<u>Duration:</u>	Five (5) days
<u>Course Location:</u>	Security and Safety Training Center, Dhahran or at Client's Venue
<u>Course Cost:</u>	S.R. 3562.00 per Participant
<u>Language:</u>	English / Arabic